



## **Environmental Consultant/ Scientist**

**Position Description  
Rev. 2026.03.30**

### **Position Summary**

True North Consultants is a growing environmental consulting firm that offers continuing growth, stable leadership and views employees as valuable resources. We are seeking a self-motivated Environmental Consultant, with 2-3 years of experience, to join our team in Naperville, Illinois, and become an integral part of our continued success. The full-time position will provide task level support to project managers and engineers.

### **Essential Duties and Responsibilities**

- Conduct environmental assessments, implement field sampling programs (soil, groundwater, etc.), and manage remediation tasks under the direction of senior staff.
- Prepare project reports, deliverables, and proposals using standardized templates with high accuracy.
- Assist in project management by coordinating the scheduling of projects and deliverables for the team to ensure all tasks are completed on time, meet budgets, and contribute to overall profitability.
- Serve as a point of contact for clients, providing clear communication on project activities and status while fostering positive professional relationships.
- Apply technical understanding of state voluntary clean-up programs, leaking underground storage programs, and federal/local environmental regulations.
- Provide clear communication of procedures and project status to the team, and coordinate with various vendors for project execution.
- Prioritize and maximize time on billable project activities to achieve an annual utilization goal of 82%.
- Actively seek networking and professional development opportunities to enhance technical skills and build foundational knowledge for future business development.
- Local travel of 50-75% is expected.
- 2nd/3rd shift or weekend work may be required from time to time.

### **Minimal Qualifications**

- Education: BA/BS in Science Related Discipline, or an Associate Degree in a related field, or OSHA 40 Hour HAZWOPER and current with annual refresher certification
- Years of Experience: 2-3 years of relevant experience in environmental consulting or field-based environmental work.
- Strong proficiency in the use of Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Professional Licenses/Certifications Preferred: OSHA 40 Hour HAZWOPER and 8 Hour HAZWOPER Refresher
- A valid driver's license and personal vehicle are also required
- Medical approval by the Company's appointed physician, after employment is accepted, prior to the first day of work



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- The ideal candidate is a self-motivated individual with superior communications skills who excels in a team environment.

#### **Physical Requirements**

- Able to lift a minimum of 40 pounds.
- Perform sedentary work requiring exerting up to 10 pounds of force occasionally.
- Visual acuity.
- Hearing and talking to perceive the expression and exchange of ideas.
- Walk and climb over rough terrain.
- Perform moderate physical tasks.
- Work in inclement weather conditions and temperature extremes.
- Work around potential hazardous or noxious materials and be able and willing to don personal protective equipment.

The company is an Equal Opportunity/Affirmative Action Employer, a drug-free workplace, and complies with ADA regulations as applicable.

Cover letter and resume can be submitted to: [info@consulttruenorth.com](mailto:info@consulttruenorth.com).